

Application For New NPDES General Permit 1200-Z



Instructions for Completion of 1200-Z Industrial Stormwater Application: Please answer all questions. An incomplete application will not be processed. If the information requested is not applicable, please indicate as such.

- New applicants in DEQ’s jurisdiction: Use of [Your DEQ Online](#) is required.
- New applicants in agents’ jurisdictions: Submit paper applications under directed to use Your DEQ Online.

A. REFERENCE INFORMATION

1. Enter the legal name of the applicant. This must be the legal Oregon name (i.e., Acme Products, Inc.) or the legal representative of the company if it operates under an assumed business name (i.e., John Smith, dba Acme Products). The name must be a legal, active name registered with the [Oregon Department of Commerce, Corporation Division](#), (503) 378-4752, unless otherwise exempted by their regulations. The permit will be issued to the legal name of the applicant.
2. Enter the common name of the facility or operation if different from the legal name.
3. Enter the physical location of the facility (not mailing address), including city, state, zip code, and county.
4. Enter the latitude and longitude of the approximate center of the facility or site in degrees/minutes/seconds to the nearest 15 seconds. Latitude and longitude can be obtained from DEQ’s map of [1200-Z 303\(d\) list of impaired waterways](#) or Google Earth.
5. Provide the primary Standard Industrial Classification (SIC) code and the corresponding North American Industry Classification System (NAICS) code that best reflect the principal products or services provided by the facility. If the facility has co-located industrial activities provide all SIC and NAICS codes that appropriately describe business operations. Identify only one primary SIC and NAICS code. This is determined by value of receipts or revenues or, if such information is not available for a particular facility, the number of employees or production rate for each process may be compared. Use [SIC codes](#) and [NAICS codes](#) search, contact DEQ or agent office for assistance or use the [crosswalk from SIC code to NAICS code](#).
6. Indicate if the applicant is the owner of the facility and number of employees in OR.
7. Indicate whether you are seeking coverage under this permit as a “federal operator.” Also check the ownership type for the facility (e.g., Federal Facility, Privately Owned Facility, Municipality, County Government, Corporation, State Government, Tribal Government, School District, District, Mixed Ownership [e.g., public/private], Municipal or Water District).
8. Enter the name, title, both desk and mobile telephone numbers, email and mailing address of the legal contact. The legal contact is the person that receives official correspondence from DEQ or agent, such as renewal notices or notices of noncompliance, and may be contacted if there are questions about this application.
9. Enter the name, both desk and mobile telephone number, email and mailing address of the facility contact if different from the legal contact. The facility contact is the person who works at the facility with specific knowledge of the operations under this permit and may be contacted if there are specific questions about the facility or prior to inspection.
10. Enter invoicing contact information for billing purposes if different from the legal contact (i.e., "Invoice To: Business Office -Accounts Payable"). This must be the same company as the applicant.

B. STORMWATER DISCHARGE INFORMATION

1. Briefly describe the activities at the site that have the potential to contaminate stormwater. Such activities include the storage of materials or equipment outside, unloading and loading activities, maintenance activities, etc.
2. Provide the receiving water body, discharge point ID and latitude and longitude for each monitoring point. If your stormwater discharges to more than one receiving water body, indicate which discharge location flows into each water of the state. If the site has co-located SIC codes, additional industrial operations different from your primary SIC code, identify corresponding monitoring points for pollutant sampling purposes. You must identify all the monitoring points from your facility that discharge stormwater. Each monitoring

location must be assigned a unique 3-digit ID starting with 001, and continuing in sequence, (i.e. 002, 003) and if your site has more than four monitoring points as provided in the application, please include a separate attachment with your application materials.

Request information from local authority or other resource to determine the name of the receiving water body or waterbodies. Your receiving water may be a lake, stream, river, wetland or other water body, and may or may not be located adjacent to the site. Your stormwater may discharge directly to the receiving water or indirectly via a storm sewer system, an open drain or ditch, or other conveyance structure. Do NOT list a man-made conveyance, such as a storm sewer system, as your receiving water. If you discharge to an irrigation channel or ditch you must also indicate the owner or operator of the irrigation channel or ditch. Indicate the first natural receiving water your stormwater discharge enters.

For example, if your discharge enters a storm sewer system, that empties into Trout Creek, which flows into Pine River, your receiving water is Trout Creek, because it is the first natural water body your discharge will reach. Similarly, a discharge into a ditch that feeds Spring Creek should be identified as "Spring Creek" since the ditch is a manmade conveyance. If you discharge into a municipal separate storm sewer system (MS4), you must identify the water body into which that portion of the storm sewer discharges. That information should be readily available from the operator of the MS4.

3. Determine if stormwater from your site will discharge to a [Category 5: 303\(d\) listed water body](#) for copper, lead, zinc, pH, iron or E. coli.

When searching the [database](#), find receiving water listed in "Select AU Name" and find Category 5 in the "Select IR category."

If you answered 'Yes' to the previous question, your site must meet one of the following conditions to obtain coverage under this permit:

- Prevent exposure to stormwater for pH, copper, lead, zinc, iron and E. coli that correspond to the specific pollutant(s) for which the water body is impaired. Document the procedures taken to prevent exposure in the Stormwater Pollution Control Plan (SWPCP).
- Provide technical demonstrations that sources of pH, copper, lead, zinc, iron and E.coli that correspond to the specific pollutant(s) for which the water body is impaired are not present at the site and document these findings and considerations in the SWPCP.
- Provide agent stormwater discharge analytical sampling results to demonstrate the discharge of stormwater is not expected to cause or contribute to an exceedance of water quality standards for pH, copper, lead, zinc, iron and E. coli that correspond to the specific pollutant(s) for which the water body is impaired at the point of discharge and retain in the SWPCP. or
- If unable to demonstrate pH, copper, lead, zinc, iron and E. coli that correspond to the specific pollutant(s) for which the water body is impaired will not be present in the discharge, provide agent with other technical information that demonstrates the discharge is not expected to cause or contribute to an exceedance of water quality standards at the point of discharge and document the rationale in the SWPCP.

If coverage is denied or the applicant does not meet the requirements above, the stormwater discharge must be regulated under an individual permit or cease discharge.

4. The federal stormwater regulations (40 CFR 122.26(c)) require that your facility be investigated for the presence of non-stormwater discharges. Non-stormwater discharges are any discharges not associated with rain events such as discharges of wash water, boiler blowdown, non-contact cooling water, process wastewater, etc. Certain non-stormwater discharges are authorized under this permit (please see Condition I.6, of the permit).

Please describe the method used to evaluate your site for the presence of non-stormwater discharges. Methods may include conducting a visual inspection of activities at the site during periods of dry weather to determine if there is any unusual drainage off the site; inspecting site plans or testing drainage lines to confirm that drains being used for non-stormwater discharges are connected to sanitary sewer (sewage treatment plant); or some combination of the above. By signing the application, you certify that such an investigation has been performed. Indicate if any non-stormwater discharges were found during the investigation that are not authorized by this permit or any other existing DEQ permit. For example, if flow was noted, describe the source of the non-stormwater discharge. At the time the application is reviewed, a determination will be made as to whether the non-stormwater discharge needs a permit.

- Indicate if any leaks or spills of materials or wastes have occurred at the facility within the last three years.
- Indicate if there are any other DEQ permits issued for this site. If so, please describe the permits and provide the permit numbers. Indicate if you are using any of the stormwater monitoring points discharge wastewater that is authorized under a different permit.

C. LAND USE COMPATABILITY STATEMENT

[Land Use Compatibility Statement \(LUCS\)](#) must be signed by local planning official. If there are any conditions placed on the land use approval, the findings must be included. The LUCS form may be obtained from agent.

D. SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE

A legally authorized representative must sign the application. The following are authorized to sign the document:

- ◆ **Corporation** — A responsible corporate officer: President, secretary, treasurer, vice-president, or any person who performs similar policy or decision-making functions for the corporation, or a manager of one or more manufacturing, production, or operating facilities, provided, the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- ◆ **Partnership** — General partner *[list of general partners, their addresses and telephone numbers]*.
- ◆ **Sole Proprietorship** — Owner(s) *[each owner must sign the application]*.
- ◆ **City, County, State, Federal, or other Public Facility** — Principal executive officer or ranking elected official.
- ◆ **Limited Liability Company** — Member or Manager
- ◆ **Trusts** — Acting trustee *[list of trustees, their addresses and telephone numbers]*.

E. APPLICATION SUBMITTAL

Please send the following completed application materials to the appropriate agents office: **Application form; Stormwater Pollution Control Plan (SWPCP); SWPCP checklist; Land Use Compatibility Statement (LUCS), and [fees](#)**. If applicable, also send a demonstration that your discharge complies with B.3 impairment requirements in this application. For more information on preparing a SWPCP, please see [DEQ's guidance document](#) under technical assistance. DEQ has entered into agreements with jurisdictions known as “agents” to process the permit applications and administer the permits on DEQ’s behalf. If your project is located in one of these areas, please submit your application materials to the agent, including one electronic and one paper copy of the SWPCP.

AGENT OFFICES

Clean Water Services

2550 SW Hillsboro Highway
Hillsboro, OR 97123

*Includes Banks, Beaverton, Cornelius,
Durham, Forest Grove, Gaston, Hillsboro,
King City, North Plains, Sherwood,
Tigard, Tualatin, and portions of
Washington Co.*

City of Portland

Bureau of Environmental Services
Water Pollution Control Laboratory
6543 N. Burlington Ave.
Portland, OR 97203-5452

City of Eugene

410 River Ave.
Eugene, OR 97404

DEQ USE ONLY

File #: _____

Application #: _____

Reach code: _____

River Mile/% along reach: _____

Legal Name Confirmed: ☐

Notes: _____

**DEPARTMENT OF ENVIRONMENTAL
QUALITY**

**APPLICATION FOR NEW
NPDES GENERAL PERMIT 1200-Z**



State of Oregon
Department of Environmental Quality

DEQ USE ONLY

Date Received: _____

Amount: \$ _____

Check #: _____

Check Name: _____

Deposit #: _____

Receipt #: _____

Notes: _____

A. REFERENCE INFORMATION

1. Legal Name:		2. Common Name:	
3. Facility Physical Address: City, State, Zip Code: County:		4. Location: Center of site by Latitude and Longitude: Latitude: / / Degrees/Minutes/Seconds Longitude: / / Degrees/Minutes/Seconds	
5. Primary SIC code: Associated NACIS code(s): Co-located SIC code(s): NACIS code(s):		6. Is the applicant the owner of the facility? <input type="checkbox"/> Yes <input type="checkbox"/> No No. of employees in OR.?	
7. What is the ownership type of the facility? <input type="checkbox"/> Federal Facility (U.S. Government) <input type="checkbox"/> Privately Owned Facility <input type="checkbox"/> Municipality <input type="checkbox"/> County Government <input type="checkbox"/> Corporation <input type="checkbox"/> State Government <input type="checkbox"/> Tribal Government <input type="checkbox"/> School District <input type="checkbox"/> District <input type="checkbox"/> Mixed Ownership (e.g., Public/Private) <input type="checkbox"/> Municipal or Water District			
8. Legal Contact : Job Title: Mailing Address:		Telephone: Email: City, State, Zip Code:	Mobile:
9. Facility Contact (if different): Mailing Address: City, State, Zip Code:		Telephone: Email:	Mobile:
10. Invoice Contact (if different): Billing Address:		Telephone: City, State, Zip Code:	Email:

B. STORMWATER DISCHARGE INFORMATION

1. Briefly describe the various activities that take place on your site that may result in industrial pollutants contaminating stormwater runoff from the site:

2. Provide the receiving water body or waterbodies, monitoring point ID and latitude and longitude for each discharge point. If site conducts co-located industrial activities, please identify discharge points associated with each co-located SIC code(s).

Receiving water associated with each discharge point information

List all of the stormwater discharge points from your facility. Each discharge point must be identified by a unique 3digit ID starting with 001, 002 etc. Also provide the latitude and longitude in degrees decimal for each discharge point.

List the first waters of the state that stormwater discharges to, either directly or from the MS4* outfall. (For exceptionally large sites, attach a separate list):

SIC code(s) of co-located industrial activities when different from primary SIC code.

Monitoring point ID

Latitude and Longitude

Monitoring point ID

Latitude and Longitude

Monitoring point ID

Latitude and Longitude

Monitoring point ID

Latitude and Longitude

☐ Indirect Discharge through a Municipal Storm Sewer System (MS4), infiltration device or other manmade conveyance system

☐ Irrigation channel or ditch and owner or operator of irrigation channel

*Multiple Separate Storm Sewer System

3. Does your facility discharge stormwater to a water body on EPA-approved 303(d) list (Category 5) for copper, lead, zinc, pH, iron or E. coli: ☐ Yes ☐ No

If you answered 'Yes' to the previous question, please see Condition I.1.a of the permit for new dischargers eligibility requirements.

Has any stormwater analytical data been collected for the site? ☐ Yes (If 'Yes', please attach the Laboratory Results) ☐ No

4. Have all stormwater outfalls associated with industrial activities on your site been evaluated for the presence of non-stormwater discharges not otherwise authorized by this permit or another NPDES permit?

If unauthorized or unpermitted non-stormwater discharges were discovered during the investigation, please list the wastewater source(s):

By signing this application, you certify that this investigation has occurred and there are no unauthorized or unpermitted discharges.

5. Have any leaks or spills or other instances of stormwater contamination occurred at the site within the last three (3) years?

☐ Yes ☐ No If Yes, please describe below:

6. Are there other DEQ water quality permits issued for this site? ☐ Yes ☐ No If Yes, please describe the permits and provide the permit No(s):

Are you using any stormwater discharge points to discharge permitted wastewater? If so, describe:

C. LAND USE COMPATABILITY STATEMENT

Attach the *original* and complete Land Use Compatibility Statement (LUCS) signed by the local land use authority. The application will not be processed unless the local land use authority approves it and it meets statewide planning goals.

D. SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Legally Authorized Representative (Type or Print)

Title

Signature of Legally Authorized Representative

Date

E. APPLICATION SUBMITTAL

The following application materials must be completed and submitted to DEQ agent:

- ☐ Signed Application form.
- ☐ Land Use Compatibility Statement with signature of the local land use planning official and the LUCS Findings, if applicable.
- ☐ Stormwater Pollution Control Plan and Checklist.
- ☐ Application fee. Appropriate fees are available at [Fee Tables.pdf](#). Both the application and first annual fee must be included with the application materials. An annual fee will be assessed each year coverage is maintained.

Check with the DEQ agent for the appropriate fees and make check payable to the DEQ agent.

AGENT OFFICES

Clean Water Services

2550 SW Hillsboro Highway
Hillsboro, OR 97123

*Includes Banks, Beaverton, Cornelius,
Durham, Forest Grove, Gaston, Hillsboro,
King City, North Plains, Sherwood, Tigard,
Tualatin, and portions of Washington Co.*

City of Portland

Bureau of Environmental
Services Water Pollution
Control Laboratory 6543
N. Burlington Ave.
Portland, OR 97203-5452

City of Eugene

Regulatory Services
410 River Ave. Eugene, OR 97404