

**DATE:** February 2, 2016

**TO:** Clean Water Services Advisory Commission (CWAC) Members  
and Interested Parties

**FROM:** Mark Jockers, Government & Public Affairs Manager

**SUBJECT: REMINDER OF AND INFORMATION FOR NOVEMBER 18 MEETING**

This is a reminder of the CWAC meeting scheduled for **Wednesday, February 10, 2016**. The CWAC meeting packet will be mailed to Commission members by February 4. The Agenda will also be posted to Clean Water Services' website by February 4 at [CWAC section of our website](#).

Food will be served for CWAC members at **5:30 p.m.** prior to the meeting.

**Please call or send an email to Mark Jockers ([JockersM@cleanwaterservices.org](mailto:JockersM@cleanwaterservices.org)); 503 681-4450) if you are unable to attend** so food is not ordered for you.

Enclosures in this packet include:

- Agenda for February 10, 2016 Meeting
- November 18, 2015 Meeting Notes

**Clean Water Services Advisory Commission**  
**February 10, 2016**

**AGENDA**

**6:30 p.m.      Welcome**

**6:35 p.m.      Review/Approval of Meeting Notes of November 18, 2015**

**6:40 p.m.      Election of Chair and Vice Chair**

Tony Weller has agreed to continue serving as Chair. Mike McKillip has agreed to continue serving as Vice Chair. Other nominations for Chair and Vice Chair are welcome from the Commission.

- Chair Nominee: Tony Weller
- Vice Chair nominee: Mike McKillip

*Requested action:* Nominate and elect Chair and Vice Chair

**6:50 p.m.      Confirmation of Budget Committee members**

Clean Water Services' Budget Committee is made up of the five Board of Directors and five citizens from CWAC who reside within CWS's service district. The current CWAC Budget Committee members are Mike McKillip, Molly Brown and Loring Hennings. Alan DeHarpport and Tony Weller's terms expired in 2015 and are eligible for reappointment if interested and nominated by CWAC. The Budget Committee is scheduled to meet on May 6, 2016.

*Requested action:* Confirm existing Budget Committee members. Nominate and recommend two members to the Board for appointment.

**7:00 p.m.      Clean Water Services Budget Overview**

Business Services Director Mark Poling will provide an overview of the District's Budget, Financial Policies and 10-year financial plan.

- Mark Poling, Business Services Director

*Requested action:* Informational item

**7:15 p.m.      Clean Water Grow**

Resource recovery is central to Clean Water Services' business plan. In 2014, CWS launched Clean Water Grow®—a retail, slow release fertilizer produced with nutrients recovered from our Durham and Rock Creek Facilities. Staff will provide an overview of the Clean Water Grow® product, marketing and distribution plan.

- Bruce Roll, Watershed Management Director
- Mark Poling, Business Services Director

*Requested action:* Informational item

**7:45 p.m. Reimbursement District Update**

CWAC was instrumental in evaluating and providing input on the development of the Regional Stormwater Management Charge (RSMC) adopted by the Board in December 2013. As part of the RSMC process, the Board directed the District to develop an additional ordinance for forming Reimbursement Districts. A Reimbursement District is a mechanism for developers or CWS who install necessary infrastructure improvements which benefit other nearby property owners to recoup their investments when other properties develop.

The Reimbursement District ordinance was adopted by the Board in February 2014 and it is in need of review and updating.

District staff will provide an overview of the Reimbursement District ordinance in advance of seeking CWAC's input at the March 11, 2016 meeting.

- Andy Braun, Engineering Services Division Manager

*Requested action:* Briefing in advance of March discussion/input

**8:05 p.m. Announcements**

**8:15 p.m. Adjourn**

**Next Meeting: March 11, 2016**