

PARTITION SUBMITTAL REQUIREMENTS



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When a land division is proposed, Clean Water Services reviews the development plans to ensure that they comply with CWS' Design and Construction Standards. Each newly created lot must have direct access to sanitary sewer service, and a surface water management plan to address stormwater conveyance and treatment requirements. Typically, a Site Development Permit is necessary, and the plat will be approved after public improvements are approved.

Partition Minimum Submittal Requirements:

- ✓ A Service Provider Letter (SPL) showing compliance with Vegetated Corridor preservation and enhancement standards.
- ✓ A development plan that includes existing and proposed development, property lines, storm and sanitary laterals, and easements.
- ✓ Details which identify the public storm and sanitary service depth invert elevation, as well as the minimum finished floor elevations of structures, to demonstrate that gravity service can be achieved for both sanitary and storm service.
- ✓ A drainage report or written request for waiver.
- ✓ If development activity creates or modifies 1,000 square feet of impervious surface, a plan to demonstrate compliance with water quality treatment requirements.
- ✓ If onsite Low Impact Development Approach (LIDA) is proposed, a Private Water Quality Maintenance Agreement.
- ✓ If project disturbance exceeds 500 square feet, an erosion control plan that includes the appropriate best management practices.
- ✓ If any standard improvements required by development are proposed to be deferred to a later phase, include a written request with the construction schedule and responsible party.

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Resources

- Start the process: cleanwaterservices.org/documents-forms/pre-screen-form
- Learn about easements, lateral repairs, LIDA and much more: cleanwaterservices.org/permits-development/resource-directory
- View the Design & Construction Standards: cleanwaterservices.org/dnc

Key sections for partitions:

- 1.03.15 Development Definition
- 2.02 Service Provider Letter
- 2.04.2m Drainage Report
- 4.05 Water Quality Requirements
- 5.09 Lateral Requirements



Everything we do at Clean Water Services aims to protect public health while enhancing the natural environment of the Tualatin River Watershed.