



ANNEXATION



Clean Water Services and the Member Cities own and maintain the public storm and sanitary conveyance and treatment systems in the urbanized portion of the Tualatin River Watershed. Annexation to CWS is required of any property that will connect to this public system for urban services, including:

- Connection of a private lateral pipe to a public conveyance or treatment system;
- Extension of the public conveyance system for private connection, as a result of development;
- Addition of impervious surface which causes surface water to flow to the public stormwater system, which includes conveyance pipes, roadside ditch, curb and gutter, swale, etc.

County role in CWS annexations

Washington County Long Range Planning Division processes all annexation requests to Special Service Districts, including CWS.

Contact the County for information about filing a petition to annex to CWS, including fees and timelines. Once a petition is filed with the County, CWS will be notified. No separate application to CWS is required.

City role in CWS annexations

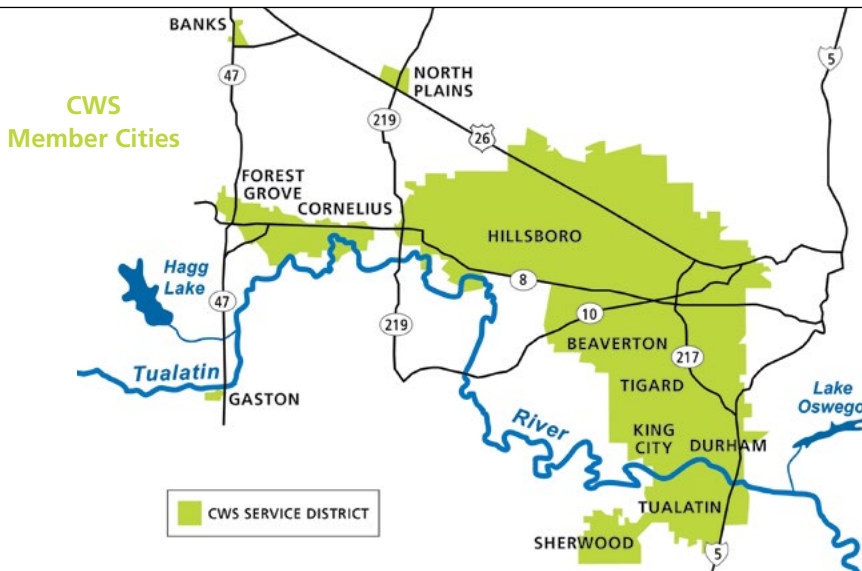
If a property is located within a City, and the owner requests annexation to CWS, the City must endorse the annexation petition. Endorsement from a city generally comes from the City Council and will be in the form of a council resolution or a similar document that demonstrates the City's support.

Contact the individual City planning department for information about City annexation requirements.

CWS Board role

CWS Board of Directors must endorse the petition for annexation. County staff will route annexation requests to CWS for review and staff recommendation to the Board of Commissioners. There is nothing additional that the applicant needs to do to request CWS Board endorsement.

The CWS Board has the authority to endorse property annexations individually, or in batch requests. In new UGB expansion areas, the Board can issue a blanket endorsement in support of future annexation, which results in a reduction of application fees and paperwork. If a blanket endorsement of multiple properties is desired, this should be reflected in the application to Washington County.



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Are there any exceptions?

Yes. Annexation to CWS is not required when construction of public storm and sanitary infrastructure takes place on or across properties outside District boundaries, and there is no private connection to infrastructure.

Example: A sanitary forcemain conveying flows from one urban area to another across rural reserve farmland with no private rural connection. However, if future connection is planned, annexation will be required with permits at the time of connection.

Does annexation to CWS ever trigger annexation to a City?

Yes. If a property outside of a City plans to connect to a City owned storm or sanitary sewer, confirmation of Service Availability must be provided by the City. This often results in a requirement for the property to annex to the City as well as to CWS.

What areas are served?

- The cities of Banks, Beaverton, Cornelius, Durham, Forest Grove, Gaston, Hillsboro, King City, North Plains, Sherwood, Tigard, Tualatin
- Large portions of unincorporated Washington County
- Small portions of Portland, Lake Oswego, Multnomah County, and Clackamas County.

Contact us if you are close to a jurisdictional boundary, and are unsure whether the property will be served by CWS.

How does annexation fit into the CWS permit process and timeline?

At any point during or after annexation, CWS can:

- Issue a Service Provider Letter
- Accept permit applications
- Review plans

After annexation is approved:

- CWS can issue permits
- Construction can begin

Resources

CWS boundaries:

Find a link to the web map tool on cleanwaterservices.org/permits-development/resource-directory

Contact/visit:

Washington County Long Range Planning Division
155 N. First Avenue
Suite 350-14
Hillsboro, Oregon 97123
503.846.3519
co.washington.or.us/LUT



The CWS Development Services group is here to review your project in the most effective and efficient way, while protecting the Tualatin River Watershed. Our partners include municipalities, environmental organizations, and developers large and small.

**Clean Water Services**

DEVELOPMENT SERVICES
2550 SW Hillsboro Highway
Hillsboro, Oregon 97123
503.681.5100
permits@cleanwaterservices.org
cleanwaterservices.org/permits-development